

ENTRY PERMIT APPLICATION INSTRUCTIONS

The following information is required to process / circulate your request for an Entry Permit. Please arrange your application submission in the same order as listed below.

- Contact name and phone number.
- Company's legal name and billing address.
- Detailed description and purpose of request (engineering plans if available).
- Location description (city/county/state - provide local / county map of area with work location highlighted).
- Work duration including estimated start & completion date.
- If environmental related, provide full details.
- Copy of existing license agreement (if applicable).

The submitted package will be forwarded to the Director - Design & Construction for consideration. Incomplete/unclear information will result in significant delays and additional fees.

If authorized, I will send applicant two original Entry Permits that are to be signed and returned with the applicable fees. When executed, I will provide applicant with a Conrail field contact name for scheduling and instructions/training.

Due to the unavailability of flagmen, the work may have to be performed during a weekend.

Do not, under any circumstances, enter Conrail property until you have an executed entry permit.

Please contact me if you have any questions.

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